



Axeptio's Privacy Policy

Last updated: in 2022/11/08

Do you want to learn more about how we process your data?

- What data we collect and why?
- What we do with it? With whom do we share your data?
- What are your rights and how to exercise them?

Thanks to this Privacy Policy, you will be informed about the data processing of the Company Agilitation, whose head office is located at 15 rue du général Campredon 34000 Montpellier, France, registered in the Montpellier Trade and Companies Register under number 821 947 009.

1. Data Controller



Agilitation is responsible for the processing of personal data that it carries out on its websites and/or for its own needs.

When a client company of Agilitation installs one of our tools (widget cookies, contractual consent modules etc.) on their website or mobile application, they act as a data controller concerning the resulting data processing. If you want to know more, we invite you to read the privacy policies that they publish on their services.

Agilitation can provide courses or training sessions on behalf of schools and other organizations. These schools and organizations are responsible for the processing of students' personal data, with Agilitation acting as a mere subprocessor.

If you would like to learn more about the processing of your data, we invite you to read the privacy policy provided by these organizations.

2. What data do we collect?



We collect and process the personal data of :

- our websites and services' final users;
- prospects, customers ;
- applicants for a position within Agilitation.

a. Data collected when you create a customer account or when you contact us

When you create an account or when you subscribe to one of our offers, you will have to provide us with personal data: your name, your contact information (email address, postal address and telephone number) and your banking information.

We also collect your data when you contact us: by sending a contact form, during a phone call or by giving us your contact information or a business card, during a trade show for example.

b. Automatically collected data - cookies and other tracking tools

When you browse our websites, we automatically collect certain information such as:

- the device and browser used;
- the IP address;
- the date and time of your navigation;
- the pages you have visited, your browsing history.

3. Why and how we process your personal data?

Commercial and marketing files

- Purposes: - Managing customer and prospect files; - Sending of emails related to the execution of services, management of after-sales issues
- Our legal basis: - Execution of contractual or pre-contractual measures (article 6.1.b of the GDPR) - Legal obligation concerning accounting documents (Article L123-22 paragraph 2 of the Commercial Code) and tax obligations
- Data retention period: Duration necessary for managing our commercial relationship, with some exceptions 10 years concerning the storage of information relating to payment and invoicing

Customer relations/after sales services

- Purposes: - Processing of complaints, requests for information and requests for contact, in particular by telephone and email. - Exercise of GDPR rights
- Our legal basis: Execution of contractual or pre-contractual measures (article 6.1.b of the GDPR) Legal obligation: Articles 15 to 22 of the GDPR (management of the rights)
- Data retention period: Duration necessary for managing our commercial relationship, with some exceptions

Customer area Management (<https://admin.axeptio.eu/>)

- Purposes: - creation and management of user accounts on the backoffice - management of preferences - modification of the information provided by the customer
- Our legal basis: Execution of contractual or pre-contractual measures (article 6.1.b of the GDPR)
- Data retention period: Duration necessary for managing our commercial relationship, with some exceptions

Commercial Prospection and Marketing activities

- Purposes: - announcement of new products and/or services; - promotional communication; - Invitations to events (fairs, meetings, webinars, conferences, anniversaries etc.); - Satisfaction surveys and polls; - Prospecting for new customers
- Our legal basis: Your consent (Article 6.1.a of the GDPR)
- Data retention period: Duration of the commercial relationship, increased by 3 years from the collection of your data or the last contact from the prospect

Management of recruitment campaigns

- Purposes: Receipt and processing of applications

- Our legal basis: Legitimate interest of Agilitation in filling positions (article 6.1.f of the GDPR)
- Data retention period: 2 years from the last contact with the unsuccessful candidate

4. Who is the recipient of the personal data collected?



Agilitation does not sell your personal data to third parties. We may share data for the sole purpose of our activities:

- Internally, with the departments authorized to carry out these missions;
- With suppliers and subcontractors. Agilitation has them sign contracts that include clauses that ensure a high level of data protection, of confidentiality and of security. These clauses comply with regulatory standards and they reflect the latest in policy and judicial norms.
- With partners whom we invite when we organize an event or who invite us to an external event (webinar, speaking engagement, etc.).

Your data may be communicated to the competent public authorities at their request, in compliance with the regulations, in particular in order to search for the perpetrators of offences.

5. Is your personal data transferred outside the European Union?



Agilitation works with subcontractors and suppliers under conditions that may lead to this type of data transfer, particularly to the United States.

We implement all necessary technical, organizational and legal measures to ensure that these transfers are safe (in particular we may sign data protection agreements, standard contractual clauses). We evaluate our subcontractors. They may also apply adequacy decisions in accordance with Article 45 of the GDPR.

6. What are your rights and how to exercise them?



In accordance with articles 15 to 22 of the GDPR, you have the following rights:

- right of access (article 15 of the GDPR)
- right of rectification (article 16 of the GDPR)
- right to erasure (article 17 of the GDPR)
- right to limitation of processing (article 18 of the GDPR)
- right to notification of rectification, erasure, limitation of processing (Article 19 of the GDPR)
- right to data portability (article 20 of the GDPR)
- right to object (article 21 of the GDPR)
- right not to be profiled (article 22 of the GDPR)

You can exercise these rights:

- By clicking on the unsubscribe links available at the bottom of newsletters and marketing emails if you no longer wish to receive them;
- If you are a customer, [by logging into your administration area and contacting our support](#);
- Otherwise, by email at dpo@axeptio.eu

You may be asked to provide us with a proof of identity if necessary in order to ensure that the request is made by the legitimate owner of the data concerned.

You also have the right to file a complaint with the Commission Nationale de l'Informatique et des Libertés (CNIL).

7. Cookies



The site may automatically collect standard information such as all types of personalized information that allows the site to identify its visitors.

You can learn all about the cookies and tracking tools we use.

- What cookies are set;
- By whom they are placed;
- What we do with the data we collect;
- In case of third party cookies, what is the privacy policy of the provider.

You can also choose whether or not to allow them by activating our widget to do so.

8. Changes to this Privacy Policy

Agilitation may change this Policy from time to time, in order to comply with any regulatory, legal or technical developments.

We invite you to consult this page regularly to take note of any changes or updates.